## **PROJECT MANAGEMENT ESSENTIALS**

Available Dates: Jan 3, Mar 8, May 6 Class Length: 1 day Cost: \$650 Email Computer Visions about this class

**Class Outline:** 

# **Description:**

This course teaches the fundamentals of project management. Students learn how to identify project participants, goals, objectives, activities, and constraints. Course activities also cover activity dependencies, activity analysis, project schedules and budgets, network diagrams, Gantt charts, CPM scheduling, and activity duration compression. Students will also learn how to optimize project activities, estimate costs, control project changes, measure project performance, use project performance reports, accommodate change, control the project schedule and budget, and close a project.

### **Table of Contents:**

#### Unit 1: Define the project

Topic A: Project participants Topic B: Project objectives and planning

## **Unit 2: Activities and dependencies**

Topic A: Project activities Topic B: Sequence activities Topic C: Analyze activities Topic D: Estimate activities Topic E: Sequence dependencies

### **Unit 3: Project scheduling**

Topic A: Develop the project schedule Topic B: Techniques for schedule development Topic C: The CPM and PERT

## Unit 4: Project change control

Topic A: Define project change control

#### **Unit 5: Financial issues**

Topic A: Estimate costs

#### **Unit 6: Project performance**

Topic A: Measure project performance Topic B: Report project performance